



Haringey Council

Licensing Sub Committee A

TUESDAY, 7TH MAY, 2013 at 19:00 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, LONDON N22 8LE.

MEMBERS: Councillors Ejiofor, Peacock (Chair) and Scott

AGENDA

1. APOLOGIES FOR ABSENCE

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 6 below).

3. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

(i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and

(ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

4. SUMMARY OF PROCEDURE (PAGES 1 - 2)

The Chair will explain the procedure that the Committee will follow for the hearing considered under the Licensing Act 2003. A copy of the procedure is attached.

5. QUATERS CAFE, 267 ARCHWAY ROAD N6 (PAGES 3 - 46)

To consider an application for a premises licence.

6. ITEMS OF URGENT BUSINESS

To consider any new items of admitted under item 2 above.

David McNulty
Head of Local Democracy
and Member Services
Level 5
River Park House
225 High Road
Wood Green
London N22 8HQ

Maria Fletcher
Principal Committee Coordinator
River Park House
225 High Road
Wood Green
London N22 8HQ

Tel: 020 8489 1512
Email: maria.fletcher@haringey.gov.uk

Friday, 26 April 2013

LICENSING SUB-COMMITTEE HEARINGS PROCEDURE SUMMARY	
INTRODUCTION	
1.	The Chair introduces himself and invites other Members, Council officers, Police, Applicant and Objectors to do the same.
2.	The Chair invites Members to disclose any prior contacts (before the hearing) with the parties or representations received by them
3.	The Chair explains the procedure to be followed by reference to this summary which will be distributed.
NON-ATTENDANCE BY PARTY OR PARTIES	
4.	If one or both of the parties fails to attend, the Chair decides whether to:
	(i) grant an adjournment to another date, or
	(ii) proceed in the absence of the non-attending party.
	Normally, an absent party will be given one further chance to attend.
TOPIC HEADINGS	
5.	The Chair suggests the “topic headings” for the hearing. In the case of the majority of applications for variation of hours, or other terms and conditions, the main topic is: Whether the extensions of hours etc. applied for would conflict with the four licensing objectives i.e.
	(i) the prevention of crime and disorder,
	(ii) public safety,
	(iii) the prevention of public nuisance, and
	(iv) the protection of children from harm.
6.	The Chair invites comments from the parties on the suggested topic headings and decides whether to confirm or vary them.
WITNESSES	
7.	The Chair asks whether there are any requests by a party to call a witness and decides any such request.
8.	Only if a witness is to be called, the Chair then asks if there is a request by an opposing party to “cross-examine” the witness. The Chair then decides any such request.
DOCUMENTARY EVIDENCE	
9.	The Chair asks whether there are any requests by any party to introduce late documentary evidence.
10.	If so, the Chair will ask the other party if they object to the admission of the late documents.
11.	If the other party do object to the admission of documents which have only been produced by the first party at the hearing, then the documents shall not be admitted.

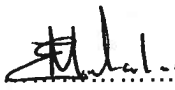
12.	If the other party object to documents produced late but before the hearing, the following criteria shall be taken into account when the Chair decides whether or not to admit the late documents:	
(i)	What is the reason for the documents being late?	
(ii)	Will the other party be unfairly taken by surprise by the late documents?	
(iii)	Will the party seeking to admit late documents be put at a major disadvantage if admission of the documents is refused?	
(iv)	Is the late evidence really important?	
(v)	Would it be better and fairer to adjourn to a later date?	
THE LICENSING OFFICER'S INTRODUCTION		
13.	The Licensing Officer introduces the report explaining, for example, the existing hours, the hours applied for and the comments of the other Council Services or outside official bodies. This should be as "neutral" as possible between the parties.	
14.	The Licensing Officer can be questioned by Members and then by the parties.	
THE HEARING		
15.	This takes the form of a discussion led by the Chair. The Chair can vary the order as appropriate but it should include:	
(i)	an introduction by the Objectors' main representative	
(ii)	an introduction by the Applicant or representative	
(iii)	questions put by Members to the Objectors	
(iv)	questions put by Members to the Applicant	
(v)	questions put by the Objectors to the Applicant	
(vi)	questions put by the Applicant to the Objectors	
CLOSING ADRESSES		
16.	The Chair asks each party how much time is needed for their closing address, if they need to make one.	
17.	Generally, the Objectors make their closing address before the Applicant who has the right to the final closing address.	
THE DECISION		
18.	Members retire with the Committee Clerk and legal representative to consider their decision including the imposition of conditions.	
19.	The decision is put in writing and read out in public by the Committee Clerk once Members have returned to the meeting.	

LICENSING ACT 2003
Sec 24

HARINGEY COUNCIL

Agenda Item
Page No. 1

Licensing Act 2003 Sub-Committee on 07th MAY 2013

Report title: Application for a New Premises Licence at QUATERS CAFE, 267 Archway Road London N6	
Report of: The Licensing Team Leader	
Ward(s) affected Archway	
1. Purpose	
To consider an application by Shu Hui Chiao to allow Supply of Alcohol at the premises	
2. Recommendations	
2.1	<ul style="list-style-type: none"> (a) Grant the application as asked (b) Modify the conditions of the licence, by altering or omitting or adding to them (c) Reject the whole or part of the application
<p>The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application unless it is appropriate to promote the licensing objectives.</p>	
<p>Report authorised by: Eubert Malcolm </p> <p>..... Regulatory Services Group Manager</p>	
Contact Officer: Ms Daliah Barrett -Williams	
Telephone: 020 8489 8232	
3. Regulatory Committee summary	
For consideration by Licensing Sub Committee under Licensing Act 2003 for a New Premises licence.	
4. Access to information:	
<p>Local Government (Access to Information) Act 1985 Background Papers The following Background Papers are used in the preparation of this Report: File: Quaters Cafe The Background Papers are located at Enforcement Service, Technopark, Ashley Road, Tottenham N17</p>	

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LICENSING ACT 2003
Sec 24

Trading Standards

Have made representation to this application which have been agreed and withdrawn. **App 3**

6.3 London Fire and Civil Defence Authority

Have made no representation against this application.

6.4 Planning Services

Have made no representation to this application

6.5 Comments of Child Protection Agency or Nominee

No representation made on this matter

7.0 Interested Parties

A number of representations has been received against this application.

8.0 Financial Comments

The fee which would be applicable for this application was **£190.00.**

Recorded Music, Provision of facilities for dancing

Sunday to Thursday 1100 to 0200

Friday & Saturday 1100 to 0300

Anything of a Similar Description to that of Live or Recorded Music or Performances of Dance

Thursday 1900 to 0200

Friday 1900 to 0300

Provision of Late Night Refreshment

Sunday to Thursday 2300 to 0200

Friday & Saturday 2300 to 0300

Supply of Alcohol

Sunday to Thursday 1100 to 0200

Friday & Saturday 1100 to 0300

THE PRIDE OF TOTTENHAM**Live Music & Recorded Music**

Monday to Wednesday 1100 to 0000

Thursday 1100 to 0130

Friday to Sunday 1100 to 0330

Amplified music to be played until 30 minutes before closing time on days when live amplified music has been organised.

Provision of Late Night Refreshment

Monday to Wednesday 1100 to 0030

Thursday 1100 to 0200

Friday to Sunday 1100 to 0400

Supply of Alcohol

Monday to Wednesday 1100 to 0000

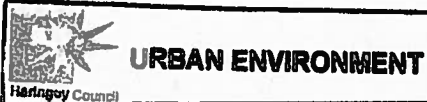
Thursday 1100 to 0130

Friday to Sunday 1100 to 0330

APPENDIX 1- APPLICATION



Haringey
Application for a premises licence
Licensing Act 2003



30 JAN 2013

For help contact
 licensing@haringey.gov.uk
 Telephone: 020 8489 8232

RECEIVED

TECHNOPARK, ASHLEY ROAD, N17 9LN

* required information

Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Shu-Hui

* Family name

Chiao

* E-mail

shuhui@quarterscafe.com

Main telephone number

00447598760791

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House?

Yes No

* Is your business registered outside the UK?

Yes No

* Business name

Quarters Cafe

If your business is registered, use its registered name.

* VAT number

- NONE

Put "none" if you are not registered for VAT.

* Legal status

Sole Trader

*Continued from previous page...** Your position in the business Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

* Building number or name * Street District * City or town County or administrative area * Postcode * Country **Section 2 of 19****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

 Address OS map reference Description
Postal Address Of PremisesBuilding number or name Street District City or town County or administrative area Postcode Country **Further Details**Telephone number Non-domestic rateable value of premises (£)

Section 3 of 19**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 19**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Shu-Hui

Family name

Chiao

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Applicant Postal Address

Is the address the same as (or similar to) the address given in section one?

 Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="267"/>
Street	<input type="text" value="Archway Road"/>
District	<input type="text" value="Highgate"/>
City or town	<input type="text" value="London"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="N6 5BS"/>
Country	<input type="text" value="United Kingdom"/>

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

 Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="shuhul@quarterscafe.com"/>
Telephone number	<input type="text" value="00447598760791"/>
Other telephone number	<input type="text"/>
	<input type="button" value="Add another applicant"/>

Section 5 of 19**OPERATING SCHEDULE**

When do you want the premises licence to start? / /
 dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
 dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

A local cafe/coffee shop with hot food menu - mostly for lunch trade and early eve meals. We are located on a busy main road in Highgate and mainly cater for our immediate vicinity residents.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 19

PROVISION OF PLAYS

Will you be providing plays?

Yes No

Section 7 of 19

PROVISION OF FILMS

Will you be providing films?

Yes No

Section 8 of 19

PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

Yes No

Section 9 of 19

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

Yes No

Section 10 of 19

PROVISION OF LIVE MUSIC

Will you be providing live music?

Yes No

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

Yes No

Section 12 of 19

PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

Yes No

Section 13 of 19

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Continued from previous page...

Section 14 of 19

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Section 15 of 19

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

Will the sale of alcohol be for consumption:

 On the premises
 Off the premises
 Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

--

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

--

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Shu-Hui

Family name

Chiao

Enter the contact's address

Building number or name

263

Street

Archway Road

District

Highgate

City or town

London

County or administrative area

Postcode

N6 5BS

Country

United Kingdom

 Personal Licence number
 (if known)

 Issuing licensing authority
 (if known)

Haringey


Anderson Chanel

From: S CHIAO [shuhuichiao@live.co.uk]
Sent: 30 January 2013 10:33
To: Licensing
Subject: Re: Fee for submission of consent to be DPS

Hello Chanel,

Re: Quarters cafe premises license application.

Thank you very much for your help earlier.

 I am writing to confirm that I am in the process of getting my personal license. Also, I would like to extend the opening hours from 22.00p.m. to 22.30p.m. on my application form.

Kind regards,

Shu-Hui

On 30 Jan 2013, at 09:22, Licensing <Licensing.Licensing@haringey.gov.uk> wrote:

Dear Sir/Madam,

The application fee to Vary the DPS is £23.00.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London |
N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: quarters cafe [mailto:info@quarterscafe.com]
Sent: 29 January 2013 19:24
To: Licensing
Subject: Fee for submission of consent to be DPS

Hi,

What is the fee for the submission of consent to be DPS?
I can not find any fee info on the guidance regarding this submission?

Please kindly get back ASAP.

Continued from previous page...

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

if the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 19

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 17 of 19

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 19

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

I will ensure continued contact with the local authorities, neighbours, local businesses and police support officers. Maintain our mandate of strict rules and guidelines regarding safety in the workplace - and keep focused on all improvements wherever possible.

b) The prevention of crime and disorder

I am in regular contact with our local police/support staff and maintain an awareness with our neighbours and neighbouring businesses. From time to time we host a Police 'Surgery' in the Cafe. We will also be joining Pub-Watch.

c) Public safety

The cafe has regular visits from Food, Safety & Hygiene officers. Also, I follow strict guidelines to ensure, wherever possible, any danger is averted where the public is concerned.

Continued from previous page...**d) The prevention of public nuisance**

Any nuisance behaviour will not be tolerated in or around my Cafe. Any potential problems would be dealt with swiftly - either by the local police, myself or with assistance from the neighbouring businesses with which I have a fantastic relationship with.

e) The protection of children from harm

As a mother I understand the importance of child safety. I ensure that common sense prevails in the shop environment. Also, most of my customers are small families and any helpful suggestions from the public regarding child safety are taken onboard. In addition, underage drinking will be avoided via strict identification only purchasing.

Section 19 of 19**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

The following credit or debit cards are accepted in Haringey:

Continued from previous page...

Maestro - Mastercard Debit - Mastercard Credit - Solo - Visa Credit - Visa Debit (formerly Delta) and Visa Electron

We cannot accept liability if payment is refused or declined by the card supplier.

Due to end of day processing, this service will not be available between 10pm and 11pm every weekday evening (Mon- Fri).

Users should note that any payments in process after the 10pm deadline need to be completed by 10.05pm

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking to file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/haringey/apply-1> to upload this file and continue with your application

Don't forget to make sure you have all your supporting documentation to hand.

Application ref: haringey-13838
Licence: Application for a premises licence
Applicant name: Shu-Hui Chiao
Applicant email: shuhui@quarterscafe.com
Submitted on: 29/01/2013 18:49
Total fee: Variable
Payment status: Paid
Civica ref: SELMS00000815
Amount paid: £190.00
Application

Tacit consent applies

Process by: 08/03/2013

Status: Not collected

Shu-Hui Chiao application form

Supporting documents (2)

Premises plan (mandatory)

Consent form of premises supervisor

If you're encountering a problem and require assistance, please contact us at licensing-authorities@digital.cabinet-office.gov.uk

[GOV.UK Licensing Terms and Conditions](#)

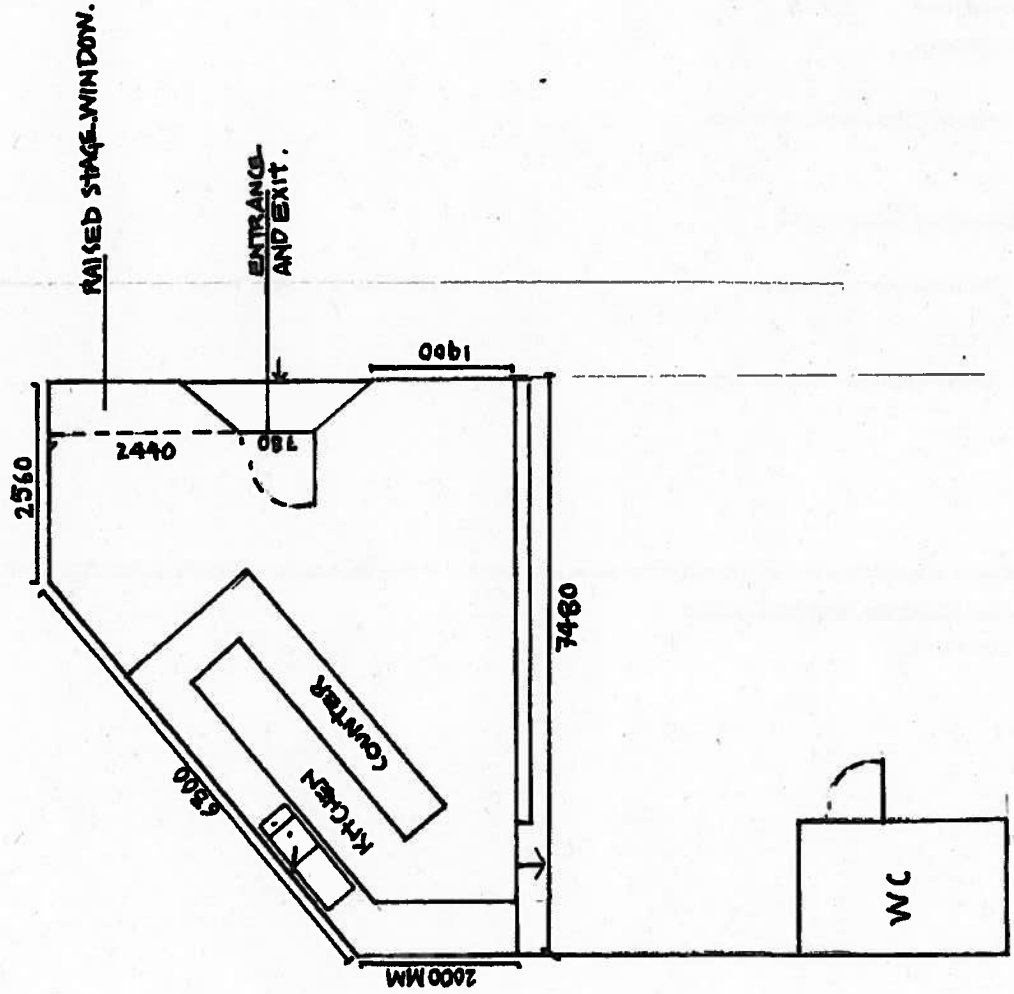
© GDS 2012

267 ARCHWAY ROAD

HIGHGATE LONDON

N6 DBS

SCALE: 1:100



**APPENDIX 2- REPRESENTATION
FROM ENFORCEMENT
RESPONSE**

Anderson Chanel

From: S CHIAO [shuhuichiao@live.co.uk]
Sent: 03 April 2013 13:28
To: Anderson Chanel
Subject: Re: Awaiting response to Noise Representation for Quarters Cafe, 267 Archway Road, London N6

In response to your Noise Representation regarding outside area of Quarters Cafe please find as below:

1. Signs. Signs will be displayed notifying Patrons to recognise the residential area and behave in a responsible manner when outside of the property and upon entering and leaving.
2. No Smoking. There IS a No Smoking sign displayed and has been for two years. We will, however, display some more both inside and out.
3. Plant and Machinery. We do not have any Plant/Machinery. If we had it would be maintained and serviced as necessary not to cause any disturbance.
4. Litter. As many Litter receptacles required will be provided in accordance with the Licensing officers suggestions.
5. Odour. Any ventilation or extraction systems would be maintained and serviced in accordance with recommendations.

Please contact me ASAP if you have any queries whatsoever.

Kind regards,

Shu-Hui Chiao

On 2 Apr 2013, at 15:39, Anderson Chanel <Chanel.Anderson@haringey.gov.uk> wrote:

Dear Sir/ Madam,

RE: APPLICATION FOR A PREMISES LICENCE- QUARTERS CAFE, 267 ARCHWAY ROAD, LONDON N6 FROM ENFORCEMENT RESPONSE

Please find attached an objection to the aforementioned application by a Enforcement Response.

Please advise the course of action you wish to undertake in regards to this objection.

If you have any queries please do not hesitate to contact me on the details below.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

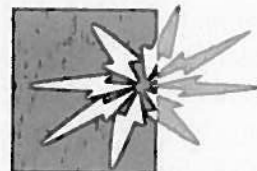
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Haringey Council

Licensing Consultation

To: Licensing Officer

From: Enforcement Response Officer (Noise)

Name of Officer preparing representation: Lamin Tamba

cc: Team Leader Enforcement Response, Derek Pearce

Our Reference: WK/000241681

Date: 13th February 2013

Premises: Quarters Café, 267 Archway Road, Hornsey, London, N6 5BS

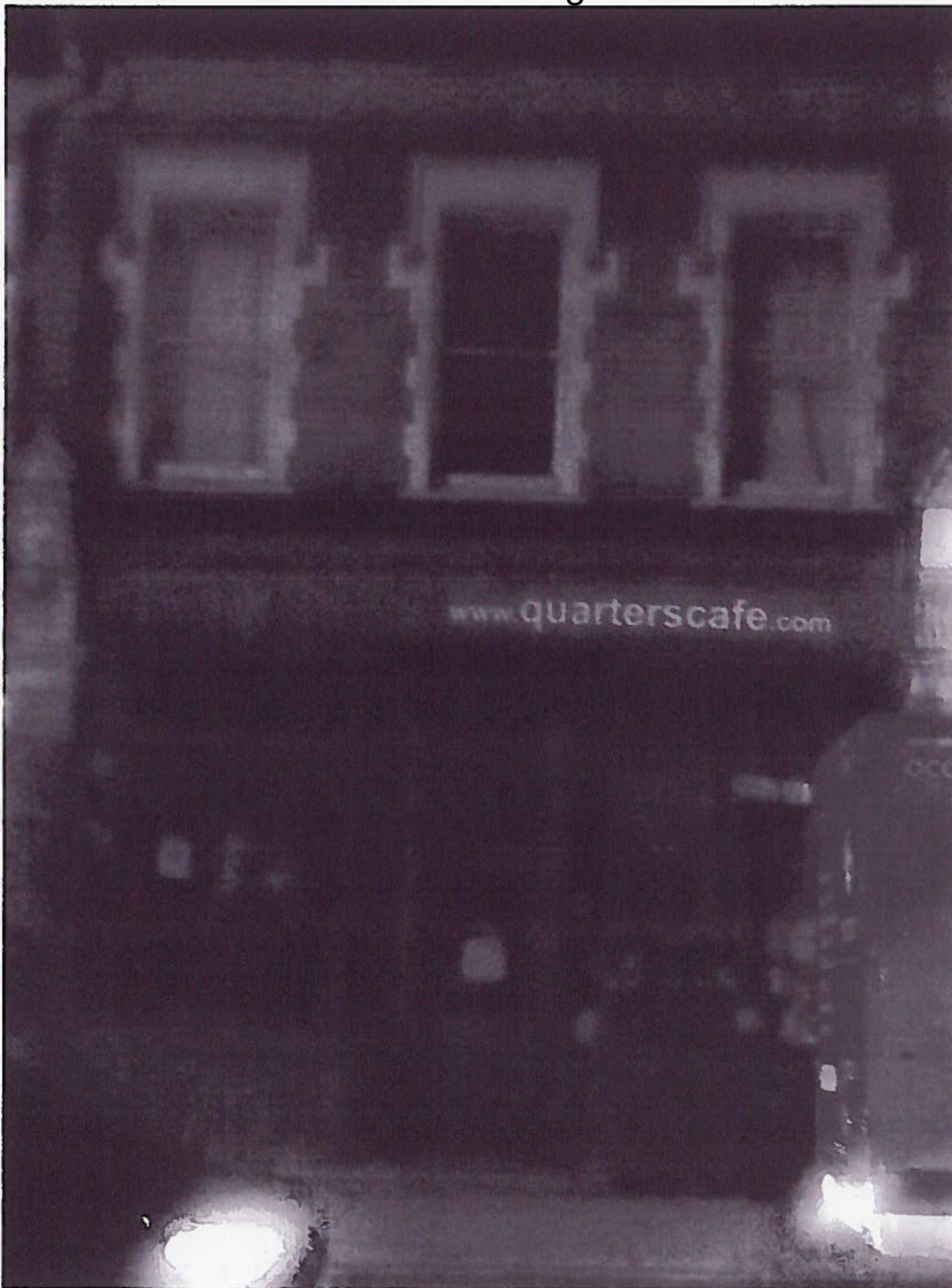
Type of application: New

I would like to confirm that I have considered the above proposal with regard to the prevention of public nuisance on behalf of the Enforcement Response (Noise) Team & would like to make representations to the Application

The only observations in relation to this application are outlined below:

Supporting Information

N/A



Outside Areas

Signs shall be displayed in the external areas/on the frontage requesting patrons to recognise the residential nature of the area and conduct their behaviour accordingly. The management must reserve the right to ask patrons to move inside the premises or leave if it is felt that they could be disturbing neighbours

The 'No Smoking' signs shall be displayed at the premises as I observed that there weren't any at the time of inspection.

Plant and machinery

All plant and machinery is correctly maintained and regularly serviced to ensure that it is operating efficiently and with minimal disturbance to neighbours arising from noise

Prevention of nuisance from litter

Adequate receptacles for use by patrons will be provided. The positioning of the receptacles will be agreed with the licensing officer

Prevention of Nuisance from Odour

All ventilation and extraction systems shall be correctly maintained and regularly serviced to ensure that it is operating efficiently and with minimal disturbance to neighbours arising from odour.

APPENDIX 3 - REPRESENTATION FROM TRADING STANDARDS

Anderson Chanel

From: S CHIAO [shuhuichiao@live.co.uk]
Sent: 06 March 2013 12:21
To: Licensing
Subject: Re: Trading Standards Representation- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS

Thank you for the reply.

I confirm that I agree to all conditions required and requested by trading standards including written records.

Regards

Shu-Hui

On 6 Mar 2013, at 12:17, Licensing <Licensing.Licensing@haringey.gov.uk> wrote:

Dear Shu-Hui Chiao,

Please confirm if you agree to all conditions requested from Trading Standards including written records.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: S CHIAO [mailto:shuhuichiao@live.co.uk]
Sent: 06 March 2013 10:00
To: Licensing
Subject: RE: Trading Standards Representation- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS

Dear Chanel

Thank you for your email regarding concerns of alcohol sales to underage drinkers.

The 25 policy will be adopted by us. It was always our intention to undertake such action. Please also bear in mind that I have never held a licence before - and therefore am having to research and uncover all that is required of me to do the job properly. ALL staff will be trained in the policy 25 objectives and measures.

Kindly incorporate this information into my application so it is clear for all to see that I understand and intend to comply with all the necessary rules and procedures.

Email or telephone me with any further queries.

Regards

Shu-Hui Chiao

From: Licensing.Licensing@haringey.gov.uk
To: shuhulchiao@live.co.uk
Date: Thu, 31 Jan 2013 11:16:05 +0000
Subject: Trading Standards Representation- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS

Dear Sir/ Madam,

RE: APPLICATION FOR THE GRANT OF A PREMISES LICENCE- QUARTERS CAFE, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS -REPRESENTATION RECEIVED FROM TRADING STANDARDS

Please find below an objection to the aforementioned application by Trading Standards
Received today.

Please advise the course of action you wish to undertake in regards to this objection.

If you have any queries please do not hesitate to contact me on the details below

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544| Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: Tillett Karen
Sent: 30 January 2013 16:03
To: Licensing
Subject: FW: Application for a Premises Licence- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS (WK/241681)
Importance: High

I would like to make a representation on behalf of Trading Standards regarding the above application in relation to the potential sale of alcohol to underage children.

The prevention of such activity is not adequately addressed in the Licensing Objective concerning the protection of children (Section 18).

Measures that we would expect to see in place are detailed below:

- All relevant staff must be trained in the prevention of underage sales including; knowledge of the law and guidance on how to assess age and recognise acceptable ID. Such ID must bear a photograph, date of birth and a holographic mark
- To keep a written record of staff training confirming they have understood the legal requirements

It is recommended that a Challenge 25 Policy is adopted, though this does not form part of our representations.

Kind regards,
Karen

Karen Tillett
Joint Trading Standards Manager - Haringey and Waltham Forest
London Borough of Haringey Trading Standards
Lee Valley Technopark,
Ashley Road, Tottenham
London N17 9LN

Telephone: 020 8489 5885
Alt Telephone: 020 8489 8233
Fax: 020 8489 5554

From: Anderson Chanel
Sent: 30 January 2013 11:32
To: Building Control; Enforcement Response; Food Haringey; Pearce Derek; Planning Enforcement; Whitehouse Rebecca; Tillett Karen; Thomas Simon; 'YR_Licensing@met.pnn.police.uk'; 'Fire'; Morris Marion; Ekemezuma Felicia; Tate-Manning Chantel
Cc: Barrett Daliah; Smith Paul; Shah Noshaba
Subject: Application for a Premises Licence- Quarters Cafe, 267 Archway Road, Highgate, London N6 5BS (WK/241681)
Importance: High

Dear RA's

Please find attached a new premises licence application for the above premise.

Please note the last day of consultation is on 26th February 2013.

Please forward all responses to licensing@haringey.gov.uk

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17
9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

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APPENDIX 4 - REPRESENTATION FROM INTERESTED PARTIES

Anderson Chanel

From: Barrett Daliah on behalf of Licensing
Sent: 02 April 2013 19:28
To: Shah Noshaba; Anderson Chanel
Subject: FW: Representation. Final day
Attachments: IMG-20130402-02249.jpg

Accept it if it is in time.
Has Enforcement Response made any reps on this one

From: Elsa Rand [<mailto:artsandvintage@gmail.com>]
Sent: 02 April 2013 17:41
To: Licensing
Subject: Representation. Final day

Hello There,

I am writing to note my concerns about an alcohol licensing application for Quarters Cafe, 265-267 Archway Road, London N6 5BS.

Personal Details

Name: David Smith.....
Address.....265A Archway Road.....
.....London.....
.....
Postcode...N6 5BS.....

Licence application you wish to make a representation on

You do not need to answer all of the questions in this section, but please give as much information as you can:

Application Number.....I'm sorry, but the application is upside down in the window and I can not find it.

Name of Licensee: Shu Hui Chao...This may be the incorrect spelling, it's hard to read upside down, I'm, sorry.....

Name of Premises (if applicable).....Quarters Cafe.....

Premises Address (where the Licence will take effect).....

265-267 Archway Road

London

Postcode.....N6 5BS.....

Reason/s for representation

Fill in reason/s for your representation in the space provided under each Licensing Objective it relates to.

The Prevention of Public Nuisance:


I have lived in the flat directly above the premises for the past few years.

When the Cafe is run as solely a cafe, noise is not an issue, however, due to there being no double glazing on their premises or on ours and with there being insufficient insulation between their ceiling and our floors, when they have had evening events with alcohol being served in the past, the noise in my flat is unbearable. At that time, I spoke with the previous owner and was told that the evening events were not continuing, therefore, I did not make a complaint to the council. For the last year, that was the case, but just today, I was told that an alcohol application was put in and I went to check the premises and there is an application in the

window, upside down, so it's very hard to read and was easily missed. I will attach a photo of that for you to see.

The last evening events that they held, where alcohol was served, had people outside smoking and talking loudly, which meant if my living room windows are open, it smells like people are smoking right in my living room and the noise that the customers make, gets progressively louder, as they drink more. It genuinely sounds as if everyone is in our living room.

I hope you will take my concerns into consideration, I would be happy to answer any questions, that you might have.

Here is my phone number: 

Thanks you for your help.

Best Regards,
David Smith

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On 11th July 2003, during the course of my duties as a Licensing Officer, I visited the premises of the applicant at the address above. I was accompanied by a Police Officer and a member of the Licensing Authority. I observed the premises and the applicant's activities. I observed the premises and the applicant's activities. I observed the premises and the applicant's activities.

LICENSING ACT 2003

NOTICE OF APPLICATION FOR A PREMISES LICENCE

Notice is hereby given that an application has been made to the Licensing Authority for a Premises Licence for the premises at the address above. The applicant is the person named in the application.

The applicant is the person named in the application.

The applicant is the person named in the application.

A person who is not a member of the Licensing Authority may apply for a Premises Licence for the premises at the address above.

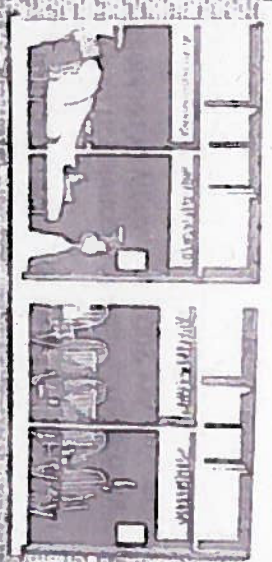
Any person who is not a member of the Licensing Authority may apply for a Premises Licence for the premises at the address above.

Any person who is not a member of the Licensing Authority may apply for a Premises Licence for the premises at the address above.

Any person who is not a member of the Licensing Authority may apply for a Premises Licence for the premises at the address above.

Any person who is not a member of the Licensing Authority may apply for a Premises Licence for the premises at the address above.

Any person who is not a member of the Licensing Authority may apply for a Premises Licence for the premises at the address above.



Anderson Chanel

From: Barrett Daliah on behalf of Licensing
Sent: 03 April 2013 08:51
To: Anderson Chanel
Subject: FW: License representation
Attachments: Making a representation - Ben Harrison .pdf

-----Original Message-----

From: Ben Harrison [<mailto:bennyrharrison@gmail.com>]
Sent: 02 April 2013 21:56
To: Licensing
Subject: License representation

Dear Sir/Madam,

Please find attached my representation in relation to the license application for 265-267 Archway Road, N6 5BS.

Kind Regards,

Ben Harrison



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For more information please visit <http://www.symanteccloud.com>



LICENSING ACT 2003 - REPRESENTATION FORM

To make a representation in respect of an application for a Premises Licence or Club Premises Certificate please complete the following form. For representations to be considered relevant they must relate to one or more of the four "Licensing Objectives" (listed below).

Please note all representations will be made available for applicants to view. If you make a representation objecting to the application it is likely that you will be called upon to attend a hearing and present your objection before a Licensing Committee.

Personal Details

Name..... DAVID HARGREAVES.....
 Address..... 265B ALEXANDER ROAD.....
 Postcode..... W6 5BS.....

Licence application you wish to make a representation on
 You do not need to answer all of the questions in this section, but please give as much information as you can:

Application Number..... LAW 146 (200).....
 Name of Licensee..... HUS (L140).....
 Name of Premises (if applicable)..... 265-267 ALEXANDER ROAD.....
 Premises Address (where the Licence will take effect)..... 265-267 Alexander Road.....
 Postcode..... W6 5BS.....

Reasons for representation
 Under the Licensing Act 2003, for a representation to be relevant it must be one that is about the likely effect of the application on the promotion of the four licensing objectives. Any representations that are considered to be verbatim or frivolous will not be considered (please see Haringey Council's leaflet Verbal, Representations and Appeals for Premises Licence and Club Premises Certificates).

Fill in reasons for your representation in the space provided under each Licensing Objective it relates to.

The Prevention of Crime and Disorder

Public Safety

The Prevention of Public Nuisance

NISE IN SECURITY AND FINANCIAL WELLBEING OF INDIVIDUALS OF THIS COMMUNITY.

The Protection of Children from Harm

I, DAVID HARGREAVES..... hereby declare that all information I have submitted is true and correct.

Signed: [Signature] Date: 02/03/13

Please send completed form to:
 The Licensing Team
 Enforcement
 Urban Environment
 Units 271-272
 Lee Valley Technopark
 Ashley Road
 London
 N17 8LN

Anderson Chanel

From: Anderson Chanel
Sent: 04 April 2013 09:25
To: 'Ben Harrison'; 'Elsa Rand'
Subject: Residential Representation Reponses- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS

Importance: High

Dear Residents,

Please find below a response to your representation for the above premises licence application.

Should you wish to withdraw your representation please notify me in writing otherwise you will be informed of the committee hearing in due course.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: S CHIAO [<mailto:shuhuichiao@live.co.uk>]
Sent: 03 April 2013 13:42
To: Licensing
Subject: Re: Residential Representation- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS

In response re: Prevention of Public Nuisance. Objection by David Smith and Ben Harrison.

Firstly, let it be made very clear that the cafe will not be changing its current position as a regular cafe. The objector acknowledges that I have run this establishment without any issues.

Reference to previous events almost two years ago were perhaps two incidents of late opening for special art exhibition opening nights. These were organised by my predecessor.

The cafe will not be opening any later than 10.30 pm. We will NOT be applying for a Late license. Currently, occasionally we are opening till 9pm with patrons bringing their own alcohol and there are absolutely NO issues arising.

In addition, new signs will be placed inside and outside of the premises informing Patrons NOT to smoke OR congregate outside the entrance or neighbouring properties - and to be extremely mindful of the Residents.

We will not tolerate any untoward behaviour and will ensure that any suggestions by the licensing officer be carried out to the full.

Our application is solely to sell alcohol to our existing customers who have made it clear to me that they would love the opportunity to purchase a glass of wine with their meals. We simply want to improve and continue to provide a much needed friendly and relaxing establishment to the local community.

Name of Licensee: Shu Hui Chaio...This may be the incorrect spelling, it's hard to read upside down, I'm, sorry.....

Name of Premises (if applicable).....Quarters Cafe.....

Premises Address (where the Licence will take effect).....

265-267 Archway Road

London

Postcode.....N6 5BS.....

Reason/s for representation

Fill in reason/s for your representation in the space provided under each Licensing Objective it relates to.

The Prevention of Public Nuisance:

I have lived in the flat directly above the premises for the past few years.

When the Cafe is run as solely a cafe, noise is not an issue, however, due to there being no double glazing on their premises or on ours and with there being insufficient insulation between their ceiling and our floors, when they have had evening events with alcohol being served in the past, the noise in my flat is unbearable.

At that time, I spoke with the previous owner and was told that the evening events were not continuing, therefore, I did not make a complaint to the council. For the last year, that was the case, but just today, I was told that an alcohol application was put in and I went to check the premises and there is an application in the window, upside down, so it's very hard to read and was easily missed. I will attach a photo of that for you to see.

The last evening events that they held, where alcohol was served, had people outside smoking and talking loudly, which meant if my living room windows are open, it smells like people are smoking right in my living room and the noise that the customers make, gets progressively louder, as they drink more. It genuinely sounds as if everyone is in our living room.

I hope you will take my concerns into consideration, I would be happy to answer any questions, that you might have.

Here is my phone number: 

Thanks you for your help.

Best Regards,
David Smith

It is VITAL to note that we are part of the local community and more importantly to this response of the application I myself am very much a local resident - as I literally live next door to my Cafe at-number 263 Archway Rd.

So obviously, it is in my interest to ensure that all of the above is carried out correctly, properly, professionally and to the benefit of my local patrons and neighbours.

Kind regards,

Shu-Hui Chiao

On 3 Apr 2013, at 11:26, Licensing <Licensing.Licensing@haringey.gov.uk> wrote:

Dear Sir/ Madam,

RE: APPLICATION FOR A PREMISES LICENCE- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS FROM A RESIDENT

Please find below an objection to the aforementioned application by a resident received on 2nd April.

You will be advised of the date of the hearing.

If you have any queries please do not hesitate to contact me on the details above.

Kind regards

Chanel Anderson |
Licensing Administrator

Single Front Line | Place and Sustainability
Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528
chanel.anderson@haringey.gov.uk |

From: Elsa Rand [<mailto:artsandvintage@gmail.com>]
Sent: 02 April 2013 17:41
To: Licensing
Subject: Representation. Final day

Hello There,

I am writing to note my concerns about an alcohol licensing application for Quarters Cafe, 265-267 Archway Road, London N6 5BS.

Personal Details

Name: David Smith.....
Address.....265A Archway Road.....
.....London.....
.....
Postcode...N6 5BS.....

Licence application you wish to make a representation on
You do not need to answer all of the questions in this section, but please give as much information as you can:

Application Number.....I'm sorry, but the application is upside down in the window and I can not find it.

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Anderson Chanel

From: Elsa Rand [artsandvintage@gmail.com]
Sent: 04 April 2013 11:25
To: Anderson Chanel
Cc: Ben Harrison; Arts And Vintage
Subject: Re: Residential Representation Responses- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS

Dear Chanel,

Thank you very much for keeping us in the loop with the progress of our representation, I appreciate it.

We will be keeping our representation on file and attending the meeting, when it comes up.

While it is true that the late nights were held when the cafe was owned by another owner, what was not mentioned in their response, is that the former owner and the current owner are partners and they were both working there and running the business, when the late nights were held. We were told then, that the events would not go past nine or nine thirty, yet they often went past midnight and there were not only 2, there were several.

I also want the street to be thriving, I am the owner of the shop right next door to the cafe, Arts And Vintage 263 Archway Road. We/I and my shop are also an important part of the community. We are members of and participate in many local events, from Fair On The Square, to local church, retirement home and HSLI events. We support and regularly donate to local charities, this neighbourhood is very important to me, I am an active business owner and resident.

While the current owner and the last owner do live behind, (not next door), to their cafe, that flat was properly insulated, when it was converted from a shop, to a flat. The ceiling and floor, between the cafe and our flat was not, nor is there any double glazing and my flat's windows are directly above the cafe's windows. The cafe does not affect us currently, because until 3 weeks ago, they closed at 6pm, while I close at 7pm, so I was home, well after they had closed.

Sadly, my experience with what the owners of the cafe is that what they say and what they do, is not always the same thing.

Even the way the notice of application for the alcohol license was improperly displayed is an example. They were aware that I was worried about more late nights and about alcohol being served, because I had so many problems, when it happened last time. I believe they hoped for us not to notice, otherwise, why not display it properly? I looked every single day from when they started their late nights and for most of the 28 day notice period, it was not there at all and when it did appear, it was upside down in a corner. These are not the actions of someone who is being honest and forthright about their intentions, in my opinion, so I am worried.

Again, thank you very much for responding to our representation so promptly and for keeping me informed, I will look forward to seeing you at the meeting, when it is organized.

Best Regards,
David Smith

On Thu, Apr 4, 2013 at 9:25 AM, Anderson Chanel <Chanel.Anderson@haringey.gov.uk> wrote:

Dear Residents,

Please find below a response to your representation for the above premises licence application.

Should you wish to withdraw your representation please notify me in writing otherwise you will be informed of the committee hearing in due course.

Kind regards

Chanel Anderson |

Licensing Administrator

Single Front Line | Place and Sustainability

Unit 271 Lee Valley Technopark | Ashley Road | Tottenham Hale | London | N17 9LN

Tel: 020 8489 5544 | Fax: 0208489 5528

chanel.anderson@haringey.gov.uk |

From: S CHIAO [<mailto:shuhuichiao@live.co.uk>]

Sent: 03 April 2013 13:42

To: Licensing

Subject: Re: Residential Representation- QUARTERS CAFÉ, 267 ARCHWAY ROAD, HIGHGATE, LONDON N6 5BS

In response re: Prevention of Public Nuisance. Objection by David Smith and Ben Harrison.

Firstly, let it be made very clear that the cafe will not be changing its current position as a regular cafe. The objector acknowledges that I have run this establishment without any issues.

Reference to previous events almost two years ago were perhaps two incidents of late opening for special art exhibition opening nights. These were organised by my predecessor.

